



# Baddi University

of Emerging Sciences & Technology  
Makhnumajra, Baddi, Distt, Solan H.P.- 173205, India  
Telephone:01795-247353 [www.baddiuniv.ac.in](http://www.baddiuniv.ac.in)

No.BUEST/Admn./2021/6286(A)

Dated: 30 Sept, 2021

### Notification:

Following committee is constituted to meet out the requirements of Internal Quality Assurance Cell for academic year 2021-2022.

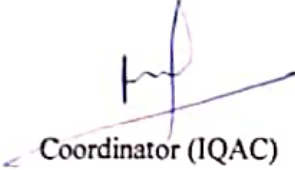
| S. No. | Name                            | Designation         | Position                        |
|--------|---------------------------------|---------------------|---------------------------------|
| 1.     | Prof. (Dr.) J.K. Sharma         | Vice-Chancellor     | Chairperson                     |
| 2.     | Dr. Khushmeet Kumar             | Registrar           | Member Secretary                |
| 3.     | Mr. Gaurrav Ram<br>Jhunjhunwala | CASE                | Member of Management            |
| 4.     | Dr. Ravinesh Mishra             | Dean S/W            | Coordinator &<br>Administrative |
| 5.     | Dr. Arun Kant Painoli           | Dean SMS            | Member                          |
| 6.     | Dr. K.R.Sharma                  | Associate Professor | Member                          |
| 7.     | Mr. Nitin Sharma                | Associate Professor | Member                          |
| 8.     | Dr. Nidhi Gupta                 | Associate Professor | Member                          |
| 9.     | Mr. Parul Preet Singh           | Assistant Professor | Member                          |
| 10.    | Dr. Savita Rani                 | Assistant Professor | Member                          |
| 11.    | Dr. Arush Sharma                | Assistant Professor | Member                          |
| 12.    | Dr. Poonam Bassi                | Assistant Professor | Member                          |
| 13.    | Prof. Usha Mehta                | Principal Nursing   | Member                          |
| 14.    | Dr. R.L. Bhardwaj               | Former Dean ,HPKVVM | Member (Local Society)          |



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|     |                      |                            |                   |
|-----|----------------------|----------------------------|-------------------|
| 15. | Mr. Munesh Rana      | Manager Quality<br>UNICHEM | Member (Student)  |
| 16. | Mr. Jogider Kainthla | HR Head, Sentiss Pharma    | Member (Industry) |
| 17. | Mr. Gulshan Sandhu   | Director Alumni            | Member (Alumni)   |

  
Coordinator (IQAC)

Dr. Ravinesh Mishra

  
Approved By 30.9.2021

Prof. (Dr.) J.K. Sharma

Chairperson



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### Minutes of the Meeting of Internal Quality Assurance Cell (IQAC), BUEST

Meeting of IQAC was held at Conference room, first floor, SEET Building, BUEST on 5 Oct, 2021, at 11:30 am in presence of the following members:

| S. No. | Name                            | Designation                | Position                        |
|--------|---------------------------------|----------------------------|---------------------------------|
| 1.     | Prof. (Dr.) J.K. Sharma         | Vice-Chancellor            | Chairperson                     |
| 2.     | Dr. Khushmeet Kumar             | Registrar                  | Member Secretary                |
| 3.     | Mr. Gaurrav Ram<br>Jhunjhunwala | CASE                       | Member of Management            |
| 4.     | Dr. Ravinesh Mishra             | Dean S/W                   | Coordinator &<br>Administrative |
| 5.     | Dr. Arun Kant Painoli           | Dean SMS                   | Member                          |
| 6.     | Dr. K.R. Sharma                 | Associate Professor        | Member                          |
| 7.     | Mr. Nitin Sharma                | Associate Professor        | Member                          |
| 8.     | Dr. Nidhi Gupta                 | Associate Professor        | Member                          |
| 9.     | Mr. Parul Preet Singh           | Assistant Professor        | Member                          |
| 10.    | Dr. Savita Rani                 | Assistant Professor        | Member                          |
| 11.    | Dr. Arush Sharma                | Assistant Professor        | Member                          |
| 12.    | Dr. Poonam Bassi                | Assistant Professor        | Member                          |
| 13.    | Prof. Usha Mehta                | Principal Nursing          | Member                          |
| 14.    | Dr. R.L. Bhardwaj               | Former Dean ,HPKVVM        | Member (Local Society)          |
| 15.    | Mr. Munesh Rana                 | Manager Quality<br>UNICHEM | Member(Student)                 |
| 16.    | Mr. Jogider Kainthla            | HR Head, Sentiss Pharma    | Member(Industry)                |
| 17.    | Mr. Gulshan Sandhu              | Director Alumni            | Member (Alumni)                 |



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## **Agenda:**

1. Review of previous IQAC Meeting.
2. Development of E-content and workshop on language learning.
3. Strengthen the R&D activities.
4. Special efforts for improving On-Campus Placement.
5. Carry out the Syllabus Revision.
6. Workshop on NEP-2020
7. Eligibility/Minimum Qualification for the post of Assistant Professor
8. Special/Remedial Classes for Students
9. Any other point with permission from the chair.

## **Initiation:**

Prof. (Dr.) J.K. Sharma, Chairperson welcome all the members and took-up following agenda points as given below:

### **Agenda 1:** Review of previous IQAC Meeting

**Resolution:** The minutes of previous meeting were studied with a formal discussion of all IQAC members. These minutes of meeting were approved by IQAC members.

**Proposed By:** Dr. Khushmeet Kumar

### **Agenda 2:** Development of E-content and workshop on language learning

**Resolution:** E-content should be developed by the faculty members on various online platforms such as YouTube, MOOC etc. to impart additional knowledge to the students. Workshop on Communication Skills can be organized in order to acquaint the students with the latest approaches to language learning.

**Proposed By:** Prof. Usha Mehta

**Seconded By:** Mr. Parul Preet Singh

### **Agenda 3:** Strengthen the R&D activities





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**Resolution:** It is discussed in the meeting that BUEST needs to enhance the R&D activities such as Scopus-index publications, workshop, conference etc. Developing and maintaining research work benefit the faculty member and university. At least two Scopus-index research paper should be published by every faculty member. Simultaneously, workshop & conference should be conducted in the BUEST campus. Emphasis should be given on national/international level.

**Proposed By:** Dr. Ravinesh Mishra

**Agenda 4:** Special efforts for improving On-Campus Placement.

**Resolution:** Several activities such as Industry-Institute Interaction, Personal interview and Group discussion practice sessions and sessions for higher studies such as GATE, CAT, GRE, GMAT, GPAT were proposed for our students. Career counselling session for students should be arranged at the end of every semester. Arranging Job fair is also suggested in a meeting. Industrial training for the students must be arranged to provide practical experience an essential requirement to boost placements.

**Proposed By:** Mr. Gulshan Sandhu

**Seconded By:** Dr. Poonam Bassi

**Agenda 5:** Carry out the Syllabus Revision

**Resolution:** Syllabus of various courses should be revised from time to time in order to meet the requirement of industry. Power point presentations should be conducted to enhance overall personality of the students besides focusing on academic content to achieve their holistic development.

**Proposed By:** Dr. Nidhi Gupta

**Seconded By:** Dr. Arun Kant Painoli

**Agenda 6:** Workshop on NEP-2020

**Resolution:** Workshop on National Education Policy (NEP-2020) should be organized to acquaint the faculty members/students with the latest approaches and innovations in education sector.

**Proposed By:** Dr. Khushmeet Kumar

**Seconded By:** Dr. K.R. Sharma

**Agenda 7:** Eligibility/Minimum Qualification for the post of Assistant Professor.

**Resolution:** The minimum qualification for the post of assistant professor as per UGC norms was discussed. It was decided that faculty holding only M.Sc. qualification must be motivated for



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perusing Ph.D degree. Faculty may register for Ph.D in the Baddi University of Emerging Sciences & Technology/other UGC recognized university.

**Proposed By:** Dr. Savita Rani

**Agenda 8:** Special/Remedial Classes for Students

**Resolution:** This was decided that remedial/special classes should be provided to the students on alternate Saturday. Remedial education should be assigned to assist students in order to achieve expected competencies in core academic skills and subjects. Students should be properly counsel regarding the benefits of attending remedial classes.

**Proposed By:** Dr Arush Sharma

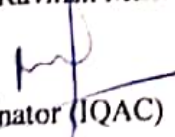
**Agenda 9:** Any other point with permission from the chair.

**Resolution:** NAAC accreditation is a crucial step for a university. NAAC accreditation identifies the quality of the institute in terms of its education, research, faculty, infrastructure, etc. as well as equipped the students with confidence that they are being selected in a quality institution. It gives an institute instant credibility and increases its admissions. Various committee in this regard has been already made. So, it is necessary to boost the work in the view of NAAC accreditation process. Every department of the university should follow the updated SOP of NAAC. This is also advised to all Deans/HOD that departmental documentation should be prepared in accordance with slandered operating procedure (SOP) of NAAC.

**Proposed By:** Prof. JK Sharma

**Seconded By:** Dr. Khushmeet Kumar

Dr. Ravinesh Mishra, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the First week of November 2022. It is amended that student representative and alumni representative should be changed in next year order. The meeting ended with formal vote of thanks by Dr. Ravnish Mishra.

  
Coordinator (IQAC)

Dr. Ravinesh Mishra

**CC:-**

1. Hon'ble Chancellor
2. Hon'ble Vice-Chancellor
3. All Members