



Baddi University

of Emerging Sciences and Technology

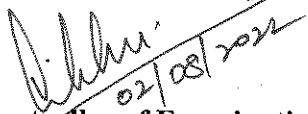
Ref No: BUEST/EXAM/2022/376

Date: 2/8/2022

Circular

Subject: Regarding the receiving of the original degree certificate

All the students who have completed their course up to December 2021 are hereby advised to receive their Degree Certificate from the examination window. In case the student is unable to come in person he/she shall request to dispatch the degree certificate to his/her authenticated address at their own risk. The provision of applying online for generating the dispatch request is provided at the University Website (<https://www.baddiuniv.ac.in/apply-online/>). The student can also, authorize their parents to receive the degree certificate on their behalf. For this, they have to send us the handwritten authority letter along with the valid id proof. The format of the authority letter is attached to this circular. The degree certificate will not be handed over to the friends.


02/08/2022
Controller of Examinations

Copy to:

1. Secretary (GB) for his kind information, please
2. Vice-Chancellor for his kind information, please
3. Registrar for information, please
4. Dean Academics
5. Dean (SEET, SPES, SOS, SMS, SOAS, SOMS)
6. Principal (School of Nursing)
7. HODs (SEET, SPES, SOS, SMS, SOAS, SOMS)
8. Ar.Academics- for necessary action



Authority Letter

I, _____ (Name of

Student), BUPIN No. _____ Programm _____

presently residing at _____

(full address) hereby authorize Mr./Ms. _____

Age__residing at _____

(full address), Telephone No. (M) _____ e-mail id _____

to act on my behalf in the matter related to Pay the fees/Received duplicate documents/to collect original documents (Grade Cards/Transcript/Degree Certificate) or Verified sealed envelope(s) from Examination Branch Office of Baddi University and it will be considered by the University as acknowledged by me.

I attach my Identity proof in support of verification of my signature and authorized person will also submit his/her Photo-ID proof.

Signature of Student with Date

Signature of Authorized Person with Date

(For Office Use)

Acknowledgement

I have received following documents from Baddi University of Emerging Sciences and Technology for _____ on his/her behalf and I acknowledge for the same.

1. _____

2. _____

3. _____

4. _____

Signature of Authorized Person with Date